



## About Us

At Elevatus, we're designed to do more. We make sure our designs, however unique and innovative, always reflect and exceed our clients' vision. We're not just designers. We're creators, visionaries, innovators and thought leaders. Fueled by passion and talent, our people bring new ideas to solve challenging problems. Our depth of expertise spans disciplines from justice and government to education, hospitality, retail, technology, aviation and more. Whether we're refreshing a retailer's brand, planning the revitalization of a historic campus into a buzzing mixed-use district, or designing a learning space, we strive to make the everyday places people occupy safer, more inspiring, more resilient, and more impactful.

## What You'll Do

Our firm is currently seeking a Project Architect to oversee a variety of projects in our core markets. This role includes, but is not limited to, acting as the primary contact for the design team from the very beginning of the design phase through the end of construction. It is essential to ensure that the goal and intent of the design is achieved, fulfilling our client's expectations, and ensuring that the resulting building complies with the contract documents. This involves verifying the accuracy and completeness of all drawings and specifications as well as communicating with the contractors on the project.

The Project Architect will perform these functions in various capacities across multiple architectural projects at any one time, during any one of the aforementioned project phases. Responsible for leading, managing and overseeing the entire architectural aspects of the project(s) on a day-to-day basis from the Schematic Design through the Closeout phases.

Key responsibilities include:

- Manage the internal Elevatus project team (as well as consultants) to ensure that client specifications and expectations are fulfilled
- Maintain project files, including correspondence, drawings, and material samples in coordination with design team standards and protocols
- Assist with communicating with clients and contractors regarding changes
- Assist with scheduling different stages of the building design process, in accordance with the client's needs.
- Monitor the progress of the project and ascertain whether phases of the construction process are in accordance with the contract documents and project deadlines

## Your Qualifications

- 5-year Bachelor's Degree in Architecture (BArch) or a 4-year Bachelor of Science in Architecture Degree from an accredited college or university, plus a 2-year Master of Architecture degree
- 3+ years of relevant work experience

## Skills Needed

Experience with various Microsoft Products is preferred.

Experience with Adobe Suite

Experience with AutoCAD and REVIT is preferred.

Experience with Rendering Programs is preferred.

## Life at Elevatus

At Elevatus, we work hard, but we play hard, too, and we encourage each member of our team to lead a healthy and balanced life. We offer a comprehensive benefits package, 401k, and growth opportunities, as well as professional development and licensure sponsorship. If you want to grow, we'll help elevate you.

*Think you're designed to do more? Send a resume and cover letter to [work@elevatus.com](mailto:work@elevatus.com).*